

Minutes of the Casitas Municipal Water District  
Board Meeting Held  
May 25, 2011

A meeting of the Board of Directors was held May 25, 2011 at Casitas' Office, Oak View, California. Directors Kaiser, Baggerly, Word, Hicks, and Bergen were present. Also present were Steve Wickstrum, General Manager, Rebekah Vieira, Clerk of the Board, and Attorney, John Mathews. There were three staff members and no members of the public in attendance. President Kaiser led the group in the flag salute.

1. Public comments.

None

2. General Manager comments.

Mr. Wickstrum informed the board that closing arguments are tentatively scheduled for June 23<sup>rd</sup>.

Carol and I had a good meeting with The Bureau and Forest Service and felt we were making new headway in opening up relationships in both agencies. We went through a lot of items and eyes were opened. That will help our relationship. We try to be cooperative and help where they don't have good institutional knowledge. They are looking forward to getting the Voyce house out. I have directed staff to begin to prepare to remove the water service and abandon the pipeline. I gave the Fire Department a good explanation to bring them up to speed and asked them to get back to me in two weeks for potential burn training. They are still trying to come to a decision on the Selby house. Director Baggerly suggested we should contact our supervisor to change the designation so we can complete our process. There is no intention to move the Forest Service or building another station. There is no funding to do that. They would like to do some improvements at the existing station as they have a problem with water volume. Director Baggerly asked about the trails and Mr. Wickstrum informed the board that there is no plan to create trails in the CRW lands. There is no funding to maintain current trails.

The district received petitions and a letter from Ojai Flow. This is going to take time and consideration on how we move through this. They have asked us to consider forming a revenue improvement district. It may be best to review this at a committee level and discuss need for additional resources. The board discussed this being heard by the Water Resources committee.

3. Board of Director comments.

Director Hicks reported that he and Director Baggerly attended the ACWA Spring Conference and provided their reports to the Board. One of the sessions discussed the state possibly taking away some of the Quagga monies and he

asked Ron Merckling to look into that. He then mentioned attending the Water Adventure opening and it looked like it went smoothly and he thanked the Park Services Manager for getting it organized. Also, he attended lake clean up and it was a lot of fun.

Director Word asked about progress on the new reservation system. Park Services Manager Belser reported that is what they are working on right now and it will not be online until September.

4. Consent Agenda ADOPTED minus item d
- a. Minutes of the April 27, 2011 Board Meeting.
  - b. Recommend approval of the Engagement Letter with Charles Z. Fedak & Company for auditing services for the year ended June 30, 2011.
  - c. Resolution setting a public hearing for June 22, 2011 for the Urban Water Management Plan.
  - d. Resolution setting a public hearing for June 22, 2011 for the Oak View Water Availability Charge.

President Kaiser stated that Director Word requested to pull item d for discussion.

The consent agenda items a – c was offered by Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 11-10.

Regarding item d the Oak View Water Availability charge public hearing, Director Word stated we looked at this closely in the Finance Committee and he moved to discontinue the charge. This was seconded by Director Baggerly and passed.

5. Bills APPROVED

Director Hicks questioned #00635 for temporary pipelines. Wickstrum explained that every three years we go through a decommissioning of the dam and inspection. We have to lower the spillway pond, set up pumps and discharge that water downstream. We have to run a pipeline and use Rain for Rent for the temporary pipe. We have talked about some other pipe we have and putting it in place.

On the motion of Director Word, seconded by Director Hicks and passed, the bills were approved.

6. Committee/Manager Reports

APPROVED FOR FILING

- a. Recreation Committee Minutes
- b. Executive Committee Minutes
- c. Personnel Committee Minutes
- d. Water Resources Committee Minutes
- e. Finance Committee Minutes

On the motion of Director Word, seconded by Director Bergen and passed, the Committee/Manager Reports were approved for filing.

7. Budget Workshop

- a. Review and discussion of the proposed Fiscal Year 2011-2012 Budget.

Mr. Wickstrum reported that staff worked hard at putting together a budget that is as balanced as we can get it and being reasonable in our rates. This year staff worked to go to the necessity of doing business and focus on key projects. There is a large cost for the Rincon project in the fall. It is a \$1.1 million project. One thing to continue to keep an eye on is the prop 1A threat and potential to lose \$1.8 million to help fund capital projects and other funding needs. He also mentioned the issue of safety of dams' payment. Director Hicks asked if that could be included on the tax rolls. Mr. Mathews will look into this.

- b. Resolution setting the public hearing on the budget for June 22, 2011. ADOPTED

The resolution was offered by Director Word, seconded by Director Baggerly and passed by the following roll call vote:

AYES:	Directors:	Bergen, Hicks, Word, Baggerly, Kaiser
NOES:	Directors:	None
ABSENT:	Directors:	None

Resolution is numbered 11-11.

8. Recommend a change in the job status of the Associate Fisheries Biologist from a five-year term to full employment and change the salary range to E31. APPROVED

On the motion of Director Baggerly, seconded by Director Word and passed, the above recommendation was approved.

9. Review and consideration of approval of part-time employment for specific relatives of current employees. APPROVED

President Kaiser advised the board that since one of the candidates being discussed is his son that he would recues himself. Mr. Matthews stated that he does not need to leave the room but should not vote on the action.

On the motion of Director Word, seconded by Director Bergen and passed with President Kaiser abstaining, the continued employment of two existing part time employees was approved and the clearance to hire two prospective lifeguards who are related to current employees was also approved.

10. Request from California Special Districts Association for nomination for CSDA Board of Directors.

There was no interest from the board on this item.

11. Information Items:

- a. Monthly Cost Analysis for operation of Robles, fisheries and fish passage.
- b. Lake Casitas Recreation Area report for April, 2011.
- c. Investment Report

President Kaiser moved the meeting to closed session at 4:04 p.m. with Mr. Matthews reading the list of closed session items to be heard.

12. Closed Session

- a. Conference with Legal Counsel -- Existing Litigation (Subdivision (a) of Section 54956.9, Government Code). Name of Case: Ortiz v. Casitas Municipal Water District.
- b. (Govt. Code Sec. 54957.6)  
Conference with Labor Negotiators:  
Agency Designated Representatives: Rebekah Vieira, Draza Mrvichin  
Employee Organization: Supervisory & Professional, General Unit and Recreation Unit.

President Kaiser moved the meeting back into open session at 5:02 p.m. Mr. Matthews stated that the board considered the two matters. The board was given an update on the status of negotiations and the negotiators responded to questions and no specific action was taken. On the Ortiz v. Casitas case, a status of the case was provided and no action was taken.

13. Adjournment

President Kaiser adjourned the meeting at 5:03 p.m.

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Secretary